

Reconsideration of Library Materials
Central Arkansas Library System
Board Policy #301

BOARD APPROVAL: 10/23/97, 1/26/05, 9/28/23

REVISION: 1/9/06, 7/25/19, 9/7/23

DIRECTOR'S RECOMMENDATION: 10/23/97

LEGAL ADVICE: 12/13/05

REFERENCE: SEE ALSO Administrative Procedure 301, Form #301

Any current cardholder in good standing of the Central Arkansas Library System (CALS) service area who wishes to object to an item in the library's collection or to an internet site accessed through a library computer, must complete, and sign a Request for Reconsideration of Library Materials form. All requests for reconsideration will be forwarded to a committee of three (3) library professionals employed by CALS appointed by the Executive Director.

The Executive Director will communicate the committee's decision and any accompanying documentation to the cardholder within a reasonable period of time.

If the cardholder is not satisfied with the committee's decision, they may file a written appeal to the CALS Board of Directors within seven (7) days of the receipt of the committee's written decision.

The challenged item shall remain in circulation for the period of time it takes to complete the review and appeal process.

Once the review process is complete and a decision has been made on a particular item, that item will not be reviewed again for five years.

All documentation regarding the request for reconsideration will be retained in the administration office for a period of five (5) years.