Book Club Kit Registration Form



		date	
Club Information			
bookclub name			
pick up branch			
book club meeting dates: []1st []2nd	d []3rd []4th []5th	[]Mon []Tue []Wed []Thu []Fr	i []Sat []Sun
primary contactlast	first	middle	
addressstreet or PO b	ox		apt.#
city/state/ZIP			
library card barcode	email		
alternate contact	first	middle	
addressstreet or PO b	ox		apt.#
city/state/ZIP			
library card barcode	email		

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Please note: Kits will be placed on hold for primary contact unless the book club kits coordinator is otherwise notified. Book club leaders are responsible for communicating alternate pick-up arrangements as needed. Should the primary and/or alternate contact change, a new form must be submitted.

- Kits are checked out to one person (must be 18 years or older) who will be responsible for returning it, as well as for any fees accrued.
- Each book club kit will be checked out for 6 weeks. (Sorry no renewals are allowed.)
- The complete kit must be returned to the Circulation Desk of any branch library during regular library hours. Do not use a
 book drop to return your kit.
- The fine for overdue book club kits is 10¢ per day per kit.
- If a kit is not returned, the replacement cost is \$100. Replacement costs will be prorated for missing or damaged items.

 To help us help you, please give a brief description of your group. For example: We only read thrillers with underworld characters who wear designer clothes.

Book Requests

Please list titles and alternate titles that your book club	o would like to read. A proposed schedule will be sent to you for review.
title	author
itle	author
By signing below, you agree: 1) kits will only be checked club kit; and 3) to pay a \$100 charge if the kit is return	d out to the people listed above; 2) that person is responsible for the book ned damaged or incomplete.
orimary contact name:	date:
ignature:	date:
lternate contact name:	date:
signature:	date:

your preferred branch.

