# CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET- GENERAL FUND 


(A) Over budget in Current Year due to distribution of excess funds. In 2019 Budgeting Current amount of 135K for 3 Qtrs and lower 105 for 4th Quat
(B) Foundation Grants (including Archie House) and Remaining Champs Grant.
(C) Budgeting Increase to include NEXUS Rent and Rent for Space at ASI. (Former tenant Arkansas Humanities)
(D) Increase includes a $2 \%$ Raise, social worker (50k), Children's Landscape Supervisor (45k), Ambassador (50k), Housekeeping Staff Increase (169.6k), Regrade of Programmers and BranchMgrs salary (72.8k).
(E) Premiums will decrease in 2019 by 3\% due to lower claims in past year.
(F) This was offset by Parking revenue received from Meadors Adam and Lee and AMR Architects monthly.

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET- GENERAL FUND

2018 Budget
Projected 2018
2019 Budget

| EXPENSES (continued) |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Library Materials |  |  |  |  |
| (G) | Books | - | - | - |
| (H) | Audio Visual | - | - | 311,192 |
| (I) | Downloadables | - | - | 578,400 |
|  | Arkansas Sales/Use Tax | 50,000 | 50,000 | 50,000 |
|  | Books-Continuation Orders | 18,000 | 18,000 | 18,000 |
|  | Periodicals | 60,000 | 60,000 | 60,000 |
|  | Binding \& Mending | 10,000 | 10,105 | 10,000 |
|  | Library Material Processing | 68,000 | 68,183 | 68,000 |
|  | OCLC | 55,000 | 49,672 | 50,000 |
|  | Electronic Resources | 250,000 | 250,000 | 250,000 |
|  | Total Library Materials | 511,000 | 505,960 | 1,395,592 |
| Operating Expenses |  |  |  |  |
| (J) | Advertising | 150,000 | 130,000 | 150,000 |
|  | Audit | 35,000 | 35,000 | 35,000 |
|  | Special Event Food Service | - |  |  |
|  | Contracts-Copy Machines | 80,000 | 69,755 | 70,000 |
|  | Contracts-Housekeeping | 909,384 | 972,561 | 584,723 |
|  | Contracts-Miscellaneous | 5,000 | 4,187 | 5,000 |
|  | Contracts-Security | 175,000 | 196,919 | 172,000 |
|  | Conference and Travel | 23,250 | 21,850 | 23,250 |
|  | Computer Operations \& Software | 475,000 | 475,559 | 437,000 |
| (K) | Expenses (Non-Personnel) Related to CHAMPS | - | 200 | 75,023 |
|  | Non Depreciable Equipment | 120,000 | 80,000 | 80,000 |
| (L) | Dues/Membership Fees | 12,000 | 20,288 | 12,000 |
|  | Equipment Rental \& Maint | - | 21,626 | 22,000 |
|  | Interest Expense/Principal on Bonds | 195,000 | 193,071 | 150,000 |
|  | Insurance | 155,000 | 183,703 | 175,000 |
|  | Rent Expense | 33,500 | 29,067 | 30,000 |
|  | Maintenance \& Repairs | 677,000 | 661,065 | 648,109 |
|  | Grounds/Landscaping | 185,000 | 180,000 | 165,200 |

(G) Books remain on the 2015 Bond expenditures for 2019 (2015 Bonds run out in 2019). See attachement 1 following General Budget.
(H) Audio Visual in previous year all on Bonds, in 2019 there is a remaining balance of $\$ 68,808$ to spend from Bonds.
(I) Downloadables have been on 2015 Bond expenditures in previous years.
(J) 1) Bringing 2 branches internally and ASI and Cox Building (a corresponding smaller increase in salaries and benefits) 2) Reduction in window cleaning contract. Added to salary and benefit $\$ 218,899$. Net savings of $\$ 168,939$ from 2018 projected expense.
(K) CHAMPS Grant- all expenses non-personel (in salary and benefit expense).
(L) The proposal from Stephens consolidates the 2 existing bond issues into a new one with cash flow savings in 2019.

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET- GENERAL FUND

|  |  | 2018 Budget | Projected 2018 | 2019 Budget |
| :---: | :---: | :---: | :---: | :---: |
|  | Operating Expenses (continued) |  |  |  |
|  | Mileage | 10,000 | 15,075 | 12,500 |
|  | Miscellaneous Expense | 1,000 | $(1,985)$ | 1,000 |
|  | Meeting Room/Branch Expense | 5,000 | - | 5,000 |
|  | Library Supplies | 193,885 | 189,000 | 194,000 |
|  | Other Services | 7,000 | 681 | - |
|  | Postage | 50,000 | 65,091 | 65,000 |
|  | Printing | 45,000 | 42,000 | 41,400 |
|  | Professional Fees/Architect | 5,000 | 6,055 | - |
| (M) | Professional Fees/Administrative | 85,000 | 150,975 | 85,000 |
| (N) | Professional Fees/Legal Services | 60,000 | 92,395 | 60,000 |
|  | Professional Fees/IT Services | 50,000 | 56,766 | 46,000 |
|  | Promotional Materials | 10,000 | 18,000 | 10,000 |
|  | Property Management Fees/Expenses | 70,000 | 79,191 | 65,000 |
|  | Recruitment | 12,000 | 2,965 | 2,500 |
|  | Staff Development | 22,741 | 15,000 | 18,000 |
|  | Stipends/Speaker Expense | 48,000 | 30,215 | 30,000 |
| (O) | Telecommunications Expenses | 140,000 | 208,435 | 208,000 |
|  | Travel Expenses | 5,000 | 165 | 5,000 |
| (P) | Utilities | 920,000 | 844,435 | 800,000 |
|  | Vehicle Maintenance | 40,000 | 45,000 | 40,000 |
|  | Depreciation Expense | - | - | - |
|  | Service Charges | 40,000 | 45,037 | 45,000 |
|  | Total Operating Expenses | 5,049,760 | 5,179,347 | 4,567,705 |

(M) Higher this year due to 36 K fee paid to Hathaway for leasing fee for UALR Space/15K paid to Matt DeCample
(N) Various issues this year increased legal fees (grievance/ PTO/ severance and pension/Leases with Jimmy, AHC, Nexus).
(O) This was underbudgeted in 2018 and should be slightly over $\$ 200 \mathrm{~K}$ per year after erate credits.
(P) Decrease in anticipation of utility savings for Entegrity project

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET- GENERAL FUND

|  | 2018 Budget | Projected 2018 | 2019 Budget |
| :---: | :---: | :---: | :---: |
| Capital Expenses |  |  |  |
| Furniture and Fixtures | 20,000 | 24,769 | 10,000 |
| Deferred Maintenance Exp | 75,000 | 30,536 | 50,000 |
| Deferred Landscaping | 15,000 | 5,000 | 18,000 |
| Computer Replacements | 40,000 | 53,498 | 50,000 |
| Deferred Furniture Purchases | 10,000 | - | 5,000 |
| Total Capital Expenses | 160,000 | 113,803 | 133,000 |
|  |  |  |  |
| Total Expenses | 18,326,247 | 17,978,409 | 19,006,959 |
|  |  |  |  |
| Net Income | $(17,812)$ | 609,731 | $(244,521)$ |
|  |  |  |  |
| Add Transfer in From Retail Locations | 250,000 | - | 150,000 |
|  |  |  |  |
| Net Cash Flow After Transfers In | 232,188 | 609,731 | $(94,521)$ |

Projected Deficit for 2019 In General Fund
$(94,521)$

NOTE: Most of the projected surplus for 2018 is due to Salaries/Benefits being under budget.
NOTE: Total Budgeted Expenses have increased $1,028,550$ over projected expenses. Although total operating expenses are projected to decrease 611,642 , salaries and benefits are projected to increase 731 K and the collections budget shifting to the General Budget will increase that line item by 890 K .

ATTACHMENT 1
CENTRAL ARKANSAS LIBRARY SYSTEM-GENERAL BUDGET

| Collections Budget 2019 |  |  |  |
| :--- | ---: | ---: | ---: |
|  | General Budget | Bond Budget | Total Budget |
|  | - | 546,000 | 546,000 |
| Books | 311,192 | 68,808 | 380,000 |
| Audio Visual | 578,400 | - | 578,400 |
| Downloadables | 60,000 | - | 60,000 |
| Periodicals | 18,000 | - | 18,000 |
| Continuations | 250,000 | - | 250,000 |
| Electronic Resources | 10,000 | - | 10,000 |
| Binding and Mending | 50,000 | - | 50,000 |
| OCLC | 68,000 | - | 68,000 |
| Library Materials Processing | 50,000 | - | 50,000 |
| Arkansas Sales Use Tax | $1,395,592$ | 614,808 | $2,010,400$ |

## CENTRAL ARKANSAS LIBRARY SYSTEM

 2019 BUDGET-BUTLER CENTER ACTIVITIES FUNDS|  | $\underline{\text { Butler Center (Fund 12) }}$ | Ragsdale <br> (Fund 8) | Arkansas Sounds (Fund 14) | BC Gallery (Fund 13) | Total Income and Expense Butler Center Activities |
| :---: | :---: | :---: | :---: | :---: | :---: |
| INCOME |  |  |  |  |  |
| Miscellaneous Programming Income | 5,000 | - | - | - | 5,000 |
| CALS Foundation Grants- See below | 45,620 | - | - | - | 45,620 |
| Endowment Gifts Income- Dishongh Trust | - | - | 9,500 | - | 9,500 |
| Endowment Income- Gertie Butler Trust | 32,000 | - | - | - | 32,000 |
| Endowment Income-Taylor Foundation | 10,000 | - | - | - | 10,000 |
| Rental Income- 4 Square | 26,000 | - | - | - | 26,000 |
| Sponsorships | - | 2,000 | 3,000 | - | 5,000 |
| FOCAL Gift | - | - | 5,000 | 1,250 | 6,250 |
| Gallery Sales | - | - | - | 108,150 | 108,150 |
| Book Sales | - | 21,000 | - | - | 21,000 |
| Ticket Income | - | - | 12,000 | - | 12,000 |
| Grant Income- EofA* | 65,000 | - | - | - | 65,000 |
| Arkansas Sales Tax | - | - | - | 6,750 | 6,750 |
| Total Income | 183,620 | 23,000 | 29,500 | 116,150 | 352,270 |
|  |  |  |  |  | - |
| Cost of Goods Sold |  |  |  |  | - |
| Gallery Commissions | - | - | - | $(68,135)$ | $(68,135)$ |
| Concessions cost | - | - | - | - | - |
| Royalties | - | $(6,000)$ | - | - | $(6,000)$ |
| BC Publishing | - | $(16,200)$ | - | - | $(16,200)$ |
| Total Cost of Goods | - | $(22,200)$ | - | $(68,135)$ | $(90,335)$ |
| Total Income | 183,620 | 800 | 29,500 | 48,015 | 261,935 |

Grant Income for Programming (Estimated distributions for 2019)

| Archie House Fund (BC House Scholar) This will go to |
| :--- | ---: | ---: |
| $\quad$ General Fund in 2019 |$\quad$| - |
| ---: |
| ASOB-Ark Staff of Bill(BC Clinton Proj) |
| Betsey Wright Distinguished Lecture(BLR) |

Sponsorship Income- Arkansas Sounds- \$3,000 from David Austin
Sponsorship Income- Ragsdale - \$2,000 estimated per David Stricklin

* 40,000 from ACF and 25,000 from Arkansas Parks for EofA to be used to pay salary and benefits of Mike Polston.


## CENTRAL ARKANSAS LIBRARY SYSTEM

## 2019 BUDGET-BUTLER CENTER ACTIVITIES FUNDS

|  | $\underline{\text { Butler Center (Fund 12) }}$ | Ragsdale <br> (Fund 8) | Arkansas Sounds (Fund 14) | BC Gallery (Fund 13) | Total Income and Expense Butler Center Activities |
| :---: | :---: | :---: | :---: | :---: | :---: |
| EXPENSES |  |  |  |  |  |
| Operating Expenses |  |  |  |  |  |
| Advertising | 3,000 | - | 10,000 | 3,000 | 16,000 |
| Art | 12,342 | - | - | - | 12,342 |
| Awards | 2,200 | - | - | - | 2,200 |
| Special Event Food Service | 5,874 | - | 750 | 1,700 | 8,324 |
| Conference and Travel | 357 | - | - | - | 357 |
| Non Depreciable Equipment | 1,700 | - | - | - | 1,700 |
| Dues/Membership Fees | 900 | - | 500 | - | 1,400 |
| Equipment Rental \& Maintenance | - | - | 450 | - | 450 |
| Miscellaneous Expenses | 5,023 | - | - | 150 | 5,173 |
| Mileage | 1,100 | - | - | 125 | 1,225 |
| Library Supplies | 1,000 | 50 | 1,000 | 1,500 | 3,550 |
| Archival Supplies | - | - | - | - | - |
| Photo Expense | 7,306 | - | - | - | 7,306 |
| Postage | 7,100 | - | 50 | 50 | 7,200 |
| Printing | 17,600 | - | 500 | 250 | 18,350 |
| Professional Fees/Contract Svc | 14,419 | - | - | - | 14,419 |
| Professional Fees/(Aristotle for EOA) | 1,900 | - | - | - | 1,900 |
| Professional Fees/Admin | 5,500 | - | - | - | 5,500 |
| Promotional Materials | 1,888 | - | - | - | 1,888 |
| Sales Tax | - | - | - | 6,075 | 6,075 |
| Stipends/Speaker Expense | 10,968 | - | 11,720 | 1,200 | 23,888 |
| Travel Expenses | 2,000 | - | - | - | 2,000 |
| Service Charges | - | - | 30 | 5,000 | 5,030 |
| Total Operating Expenses | 102,177 | 50 | 25,000 | 19,050 | 146,277 |
| Net Income (Loss) | 81,443 | 750 | 4,500 | 28,965 | 115,658 |
| Reimburse General Fund for Mike Polston | $(65,000)$ | - | - | - | $(65,000)$ |
| Net Income after Reimbursements | 16,443 | 750 | 4,500 | 28,965 | 50,658 |

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET- DISCRETIONARY FUND

|  |  | $\begin{gathered} 2018 \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{gathered} 2018 \\ \text { Projected } \\ \hline \end{gathered}$ | $\begin{gathered} 2019 \\ \text { Budget } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
|  | INCOME |  |  |  |
| (A) | Foundation Grants for Collections | - | 45,000 | 40,000 |
| (B) | Walthour Trust | 7,000 | 7,924 | 7,924 |
| (C) | Dishongh Trust (half to ea. Lit Fest \& AR Sounds) | 20,000 | 18,741 | 19,000 |
| (D) | 4 Square Rental Income | 25,857 | 25,840 | 26,000 |
|  | Additional space rental from Gallery | 19,000 | 19,200 | 19,200 |
|  | Branch Meeting Room Income | 21,000 | 15,500 | 15,000 |
|  | Arcade, Hillcrest Rental Income | 26,000 | 15,000 | 17,000 |
| (E) | Gertie Butler Fund | 32,000 | 32,000 | 32,000 |
|  | Interest | 100 | 912 | 1,000 |
|  | Darragh Center Rental Income | 7,000 | 7,500 | 7,000 |
| (F) | Distinguished Lectures from Foundation | 40,949 | 23,866 | 23,866 |
|  | Miscellaneous Income | 1,000 | 300 | 1,000 |
|  | Total Income | 199,906 | 211,783 | 208,990 |
|  | EXPENSES |  |  |  |
|  | Board Activities | 3,000 | 4,500 | 4,500 |
|  | Sponsorships | 15,000 | 28,586 | 25,000 |
|  | Endowed Book Activities: | - | - | - |
| (A) | Foundation Grants for Collections | - | 18,000 | 40,000 |
| (B) | Walthour/Patron Book Fund | 7,000 | 17,996 | 7,924 |
|  | Miscellaneous Activities: |  |  |  |
| (C) | Eliz. Dishongh Fund (1/2-Lit Fest, 1/2 AR Sounds) | 20,000 | 18,741 | 19,200 |
| (D) | 4 Square Rent to Butler Center | 25,857 | 25,840 | 26,000 |
| (E) | Gertie Butler Trust to Butler Center | 32,000 | 32,000 | 32,000 |
| (F) | Distinguished Lectures Expenses | 40,000 | 24,900 | 38,966 |
|  | KABF | 5,000 | 5,000 | 5,000 |
|  | WITS (Lit Fest) | 5,000 | 5,000 | 5,000 |
|  | PART Fund | 12,000 | 12,000 | - |
|  | Miscellaneous Expense | 3,000 | 4,500 | 5,000 |
|  | Total Expenses | 167,857 | 197,063 | 208,590 |
|  | Net Income | 32,049 | 14,720 | 400 |

NOTES:
Distinguished Lectures - $\$ 15,100$ will be carried over for use in 2019.
(A)- These are the funds distributed from Foundation earmarked for book collection.
(B)- Waltour Trust distribution received annually for purchase of books.
(C)- Dishongh Trust Distribution annually for Lit Fest/Arkansas Sounds.
(D)- Rental space for 4 Square traditionally give to Butler Center for operations.
(E) - Gertie Butler Fund annual distribution for Butler Center
(F)-Distribution from Foundation. The unused funds from 2018 will be earmarked to be expended in 2019.

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 ARKANSAS LITERARY FESTIVAL BUDGET

2018 Budget $\quad$ Projected $2018 \quad 2019$ Budget
(A)
(B)

INCOME
Income/Sales

| Gifts Income | 44,000 | 31,257 | 46,700 |
| :--- | ---: | ---: | ---: |
| Miscellaneous Income | 5,000 | 1,276 | 2,000 |
| FOCAL Income | 7,500 | 7,500 | 7,500 |
| Interest Income | 0 | 4 | 10 |
| Grant Income | 24,000 | 18,002 | 22,500 |
| Book Sales | 20,000 | 19,399 | 4,000 |
| Rental Income | 0 | 0 |  |
| Gifts | 0 | 380 | 1,000 |
| Ticket Sales | $\underline{2,000}$ | $\underline{2,780}$ | $\underline{2,500}$ |
| Total Income/Sales | 102,500 | 80,598 | 86,210 |

EXPENSES

| Operating Expenses |  |  |  |
| :--- | ---: | ---: | ---: |
| Advertising | 15,000 | 15,000 | 16,000 |
| Special Event Food | 4,500 | 2,884 | 5,000 |
| Equipment Rental \& | 775 | 651 | 3,500 |
| Movie Rental | 200 | 0 | 0 |
| Mileage | 100 | 0 | 500 |
| Library Supplies | 1,675 | 824 | 1,500 |
| Postage | 600 | 256 | 1,000 |
| Promotional Materials | 7,450 | 8,223 | 10,000 |
| Stipends/Speaker Expense | 2,300 | 1,600 | 17,500 |
| Travel Expenses | 35,000 | 36,086 | 27,500 |
| Service Charges | $\underline{1,500}$ | $\underline{1,337}$ | $\underline{500}$ |
| Total EXPENSES | $\underline{69,100}$ | $\underline{66,861}$ | $\underline{83,000}$ |
| Net Income | $\underline{33,400}$ | $\underline{\underline{2,512}}$ | $\underline{\underline{3,210}}$ |

\$21,700 Raised by LitFest, 10K
(A) from CALS/Foundation Funds.

5K from WITS
10K from MRD

LRCVB and Arkansas Humanities
(B) Council.

## INCOME

| Income/Sales |  |  |  |
| :---: | :---: | :---: | :---: |
| Over/Under Receipts | 50 | 581 | - |
| Miscellaneous Income | 500 | - | - |
| FOCAL Income | 1,250 | - | - |
| Interest Income | - | 7 | 6 |
| Rental Income | 50,000 | 36,177 | 50,000 |
| Ticket Sales | 12,000 | 2,799 | 12,000 |
| Shipping | - | 1,096 | - |
| Tax | 3,500 | 2,840 | 3,500 |
| Wine/Beer | 15,000 | 13,010 | 15,000 |
| Coffee | 200 | 112 | 400 |
| Desserts/Candy | 2,000 | 743 | 1,500 |
| Frozen/Fountain Drinks | 3,500 | 2,753 | 3,500 |
| Packaged Beverages | 1,500 | 1,331 | 1,500 |
| Sandwiches/Hot Dogs | 200 | 923 | 1,000 |
| Specials/Pretzels | 200 | 3,409 | 3,000 |
| Popcorn | 4,000 | 3,634 | 4,000 |
| Total Income/Sales | 93,900 | 69,413 | 95,406 |
|  |  |  |  |
| Commissions/Cost of Goods Sold |  |  |  |
| Misc/Shipping | (50) | - | - |
| Tax | $(3,000)$ | $(2,424)$ | $(3,500)$ |
| Beer/Wine | $(4,000)$ | $(6,040)$ | $(6,000)$ |
| Coffee | (200) | (98) | (100) |
| Desserts/Candy | $(1,200)$ | (279) | (300) |
| Frozen/Fountain Drinks | $(1,000)$ | $(1,282)$ | $(1,300)$ |
| Packaged Beverages | (500) | (355) | (400) |
| Sandwiches/Hot Dogs | (200) | (790) | (800) |
| Specials/Pretzels | (200) | (699) | (700) |
| Concession Supplies | $(1,000)$ | (685) | (800) |
| Popcorn | $(2,000)$ | $(1,424)$ | $(1,500)$ |
| Movie Rental | $(4,000)$ | (833) | $(1,000)$ |
| Total Commissions/Cost of Goods | $(17,350)$ | $(14,909)$ | $(16,400)$ |
| Sold |  |  |  |

Total INCOME $\quad 76,550 \quad 54,504 \longrightarrow$| 79,006 |
| :--- |

# CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET-RON ROBINSON THEATER 

2018 Budget Projected $2018 \quad 2019$ Budget

## EXPENSES

| Operating Expenses |  |  |  |
| :---: | :---: | :---: | :---: |
| Advertising | 5,000.00 | 5,474.32 | 5,000.00 |
| Special Event Food Service | 200.00 | - |  |
| Contracts-Housekeeping | 0.00 | 10.65 |  |
| Contracts-Miscellaneous | 1,500.00 | - |  |
| Software | 0.00 | - |  |
| Non Depreciable Equipment | 1,000.00 | - | 1,000.00 |
| Dues/Membership Fees | 1,100.00 | 1,413.33 | 1,200.00 |
| Equipment Rental \& Maint | 2,000.00 | 1,923.49 | 2,000.00 |
| Maintenance \& Repairs | 500.00 | 1,550.57 | 1,000.00 |
| Grounds/Landscaping | 2,000.00 | 199.95 |  |
| Mileage | 200.00 | - |  |
| Miscellaneous Expense | 0.00 | 16.00 |  |
| Library Supplies | 2,000.00 | 2,273.53 | 2,000.00 |
| Postage | 100.00 | 16.72 | 50.00 |
| Professional Fees/Legal | 0.00 | 480.00 |  |
| Services |  |  |  |
| Promotional Materials | 100.00 | 67.64 | 100.00 |
| Stipends/Speaker Expense | 500.00 | - |  |
| Service Charges | 4,000.00 | 1,575.77 | 2,000.00 |
| Total Operating Expenses | 20,200.00 | 15,001.99 | 14,350.00 |
| Capital Expenses |  |  |  |
| Furniture and Fixtures | 1,000.00 | - | 1,000.00 |
| Total Capital Expenses | 1,000.00 | - | 1,000.00 |
| Total EXPENSES | 21,200.00 | 15,001.99 | 15,350.00 |
|  | - |  |  |
| Net Income | 55,350.00 | 39,502.21 | 63,656.00 |

## CENTRAL ARKANSAS LIBRARY SYSTEM

2019 BUDGET- THE BOOKSTORE AT LIBRARY SQUARE

|  | Current <br> Budget | $2018$ <br> Projected | 2019 Budget |
| :---: | :---: | :---: | :---: |
| INCOME |  |  |  |
| Income/Sales |  |  |  |
| Over/Under Receipts | - | (77) | - |
| Miscellaneous Income | - | 274 | - |
| FOCAL Income | 600 | 1,667 | 1,250 |
| Interest Income | 50 | 66 | 50 |
| Grant Income | - | 818 | - |
| Rental Income | 7,500 | - | 15,000 |
| FOCAL Books | 130,000 | 94,546 | 100,000 |
| AR Products | 3,500 | 4,013 | 3,500 |
| New Books | 5,000 | 10,839 | 6,000 |
| Gifts | 12,000 | 19,738 | 16,000 |
| Greeting Cards | 1,000 | 1,201 | 1,000 |
| Stationery | 600 | 623 | 500 |
| Staff Art | 2,200 | 2,827 | 2,200 |
| FOCAL Memberships | 5,600 | 4,107 | 5,000 |
| Gift Certificates | - | 249 | - |
| Shipping | 50 | 431 | 500 |
| Discounts | $(5,900)$ | $(3,835)$ | $(4,000)$ |
| Tax | 20,400 | 11,502 | 13,000 |
| Coffee | 3,575 | 1,291 | - |
| Desserts/Candy | - | 58 | - |
| Frozen/Fountain Drinks | - | 23 | - |
| Packaged Beverages | 1,550 | 1,002 | - |
| Salads | - | 1,108 | - |
| Sandwiches/Hot Dogs | - | 2,164 | - |
| Specials/Pretzels | - | 70 | - |
| Total Income/Sales | 187,725 | 154,703 | 160,000 |

## CENTRAL ARKANSAS LIBRARY SYSTEM

2019 BUDGET- THE BOOKSTORE AT LIBRARY SQUARE

|  | Current <br> Budget | $2018$ <br> Projected | 2019 Budget |
| :---: | :---: | :---: | :---: |
| Commissions/Cost of Goods Sold |  | - |  |
| FOCAL Book Commissions | $(32,500)$ | $(20,744)$ | $(25,000)$ |
| Arkansas Products | (500) | $(3,267)$ | $(2,000)$ |
| New Books | $(3,800)$ | $(5,179)$ | $(4,000)$ |
| Adult Programming | - | (142) | (500) |
| Gifts | $(5,800)$ | $(12,463)$ | $(9,000)$ |
| Greeting Cards | (650) | (858) | (650) |
| Stationery | (320) | (402) | (350) |
| FOCAL Memberships | $(5,600)$ | $(4,060)$ | $(5,000)$ |
| Staff Art | $(2,200)$ | $(2,809)$ | $(2,500)$ |
| Misc/Shipping | (50) | - | - |
| Tax | $(20,400)$ | $(9,849)$ | $(15,000)$ |
| Coffee | $(1,188)$ | $(1,122)$ | - |
| Packaged Beverages | (875) | (211) | - |
| Total Commissions/Cost of Goods Sold | $(73,883)$ | $(61,107)$ | $(64,000)$ |
| Total INCOME | 113,843 | 93,596 | 96,000 |
| EXPENSES |  | - |  |
| Operating Expenses |  | - |  |
| Advertising | 5,000 | 3,456 | 5,000 |
| Non Depreciable Equipment | 500 | - | - |
| Dues/Membership Fees | 90 | - | - |
| Equipment Rental \& Maint | - | 218 | 200 |
| Maintenance \& Repairs | 2,500 | - | - |
| Mileage | 500 | 141 | 500 |
| Library Supplies | 5,000 | 2,525 | 5,000 |
| Postage | 1,500 | 1,545 | 1,250 |
| Service Charges | 12,000 | 10,299 | 12,000 |
| Total Operating Expenses | 27,090 | 18,186 | 23,950 |
| Capital Expenses |  | - |  |
| Furniture and Fixtures | 15,000 | - | - |
| Total Capital Expenses | 15,000 | - | - |
| Total EXPENSES | 12,090 | 18,186 | 23,950 |
| Net Income | 101,753 | 75,410 | 72,050 |

## CENTRAL ARKANSAS LIBRARY SYSTEM 2019 BUDGET-EMMIT MORRIS FUND

|  | $\begin{gathered} 2015 \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{gathered} 2016 \\ \text { Budget } \\ \hline \end{gathered}$ | 2017 <br> Budget | $2018$ <br> Budget | $2019$ <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Emmet Morris Trust Investments | 9,500 | 6,000 | 5,500 | 6,000 | 6,000 |
| Distribution from Jennie Morris Fund | 3,610 | 3,610 | 3,500 | 3,610 | 3,000 |
| Interest/Checking Account | 200 | 200 | 200 | 200 | 200 |
| Money Mkt. Investment Interest | 200 | 200 | 200 | 200 | 200 |
| Donation of Nate Coulter Bonus to Fund | - | - | - | - | 6,000 |
| Total Income | 13,510 | 10,010 | 9,400 | 10,010 | 15,400 |
| Maintenance Building | - | - | 200 | 200 | 308 |
| Christmas Party | 4,500 | 2,500 | 1,855 | 2,300 | 3,538 |
| Main Library | 2,380 | 1,565 | 1,500 | 1,565 | 2,408 |
| Arkansas Studies Institute | 750 | 700 | 650 | 700 | 1,077 |
| Fletcher Branch | 520 | 500 | 500 | 500 | 769 |
| Nixon Branch | 380 | 350 | 350 | 350 | 538 |
| Williams Branch | 340 | 300 | 300 | 300 | 462 |
| Sanders Branch | 400 | 350 | 350 | 350 | 538 |
| Dee Brown Branch | 400 | 350 | 350 | 350 | 538 |
| Terry Branch | 620 | 600 | 550 | 600 | 923 |
| Max Milam Library | 300 | 275 | 275 | 275 | 423 |
| Rooker Library | 350 | 300 | 300 | 300 | 462 |
| Maumelle Library | 400 | 350 | 350 | 350 | 538 |
| Thompson Library | 400 | 350 | 350 | 350 | 538 |
| McMath Library | 400 | 350 | 350 | 350 | 538 |
| Millie Brooks Library | 260 | 260 | 260 | 260 | 400 |
| Cox Building | 260 | 260 | 260 | 260 | 400 |
| Children's Library | 700 | 650 | 650 | 650 | 1,000 |
| Total Expenses | 13,360 | 10,010 | 9,400 | 10,010 | 15,400 |
| Net Income | 150 | - | - | - | - |

